

UNITED LIBERIA INLAND CHURCH ASSOCIATES AND FRIENDS (ULICAF)  
JOB DESCRIPTION

JOB TITLE

Advisory Board Member.

REPORTS TO

ULICAF Executive Director.

JOB PURPOSE

The Advisory Board Member uses their knowledge, experience, passion, generosity and network to advise the ULICAF Board of Directors, and to serve as a ULICAF ambassador.

DUTIES

- Attend an Advisory Board orientation session.
- Interact with the Executive Director or other Board member about 3 to 4 times a year as needed by ULICAF for advice.
- Communicate the ULICAF core message to one's contacts and invite them to investigate ULICAF further.
- Attend the annual meeting of the Advisory Board.

QUALIFICATIONS

ULICAF seeks Advisory Board members with knowledge, experience, and contacts in one or more focus areas:

- Agriculture
- Business Leadership & Development
- Christian Education
- Health Care
- Pastoral Training

SKILLS

Needed area of expertise (not a complete list):

- Accounting and Finance
- Administration
- Agriculture
- Communications
- Computer and Internet Technology
- Curriculum Development
- Education and Training
- Event Coordination
- Fundraising
- Leadership Development
- Legal
- Library Science
- Logistics (International)
- Medicine and Nursing
- Micro-Economic Development
- Non-Profit Organizations
- Organizational Design
- Partnership Development
- Process Development and Optimization
- Small Business Operations
- Staff Development
- Strategic Planning
- Volunteer Recruiting and Coordination

CHARACTER

- Advisory Board members must be evangelical, born-again persons with clear testimonies of their faith in Christ.
- Advisory Board members must indicate God's leading to service with ULICAF.
- Advisory Board members must give evidence that their relationships with the ULICAF Board are biblically based, cooperative, and positive.